**Learning Agreement**

|  |  |  |
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| 1. **Information about the participants** | | |
| Contact details of the home organisation | | |
| Name of organisation |  | |
| Address |  | |
| Telephone/fax |  | |
| E-mail |  | |
| Website |  | |
| Contact person |  | |
| Telephone/fax |  | |
| E-mail |  | |
| Contact details of the host organisation | | |
| Name of organisation |  | |
| Address |  | |
| Telephone/fax |  | |
| E-mail |  | |
| Website |  | |
| Contact person |  | |
| Tutor/mentor |  | |
| Telephone/fax |  | |
| E-mail |  | |
| Contact details of the learner | | |
| Name |  | |
| Address |  | |
| Telephone/fax |  | |
| E-mail |  | |
| Date of birth |  | |
| Please tick |  | |
| Contact details of parents or legal guardian of the learner, if applicable | | |
| Name |  | |
| Address |  | |
| Telephone |  | |
| 1. **Duration of the learning period abroad** | | |
| Start date of the training abroad |  | |
| End date of the training abroad |  | |
| Length of time abroad |  | |
| 1. **The qualification being taken by the learner - including information on the learner’s progress (knowledge, skills and competence already acquired)** | | |
| Title of the qualification being taken by the learner (please also provide the title in the language of the partnership, if appropriate) | |  |
| Information on the learner‘s progress in relation to the learning pathway (Information to indicate acquired knowledge, skills, competence could be included in an annex ) | |  |
| Enclosures in annex - please tick as appropriate | | ☐ Europass Certificate Supplement  ☐ Europass CV  ☐ Europass Mobility  ☐ Europass Language Passport  ☐ European Skills Passport  ☐ (Unit[s] of) learning outcomes already acquired by the learner  ☐ Youthpass |

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| 1. **Description of the learning outcomes to be achieved during mobility** | | | | |
| Title of unit(s)/groups of learning outcomes/parts of units to be acquired | | |  | |
| Number of ECVET points to be acquired while abroad | | | Please specify (if appropriate) | |
| Learning outcomes to be achieved | | | Job-related skills:  Language skills  Computer skills:  Organisation and communication skills | |
| Description of the learning activities (e.g. information on location(s) of learning, tasks to be completed and/or courses to be attended) | | | Location of mobility | |
| 1. **Assessment and documentation** | | | | |
| Person(s) responsible for assessing the learner’s performance | Name: | | | |
| Organisation, role: | | | |
| Assessment of learning outcomes | Date of assessment: | | | |
| Method: | | | |
| How and when will the assessment be recorded? |  | | | |
| Please include | ☐ Detailed information about the assessment procedure (e.g. methods, criteria, assessment grid)  ☐ Template for documenting the acquired learning outcomes (such as the learner’s transcript of record or Europass Mobility)  ☐ Individual’s development plan when abroad  ☐ Other | | | |
| 1. **Validation and recognition** | | | | |
| Person (s) responsible for validating the learning outcomes achieved abroad | Name: | | | |
| Organisation, role: | | | |
| How will the validation process be carried out? | Observation and final individual tasks | | | |
| Recording of validated achievements | Date: | | | |
| Method: | | | |
| Person(s) responsible for recognising the learning outcomes achieved abroad | Organisation, role: | | | |
| Name: | | | |
| How will the recognition be conducted? | Organisation, | | | |
| 1. **Signatures** | | | | |
| **Home organisation/country** | | **Host organisation/country** | | **Learner** |
|  | |  | |  |
| Name, role | | Name, role | | Name |
|  | |  | |  |
| Place, date | | Place, date | | Place, date |
|  | |  | |  |

1. Annexes