**Learning Agreement**

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| 1. **Information about the participants**
 |
| Contact details of the home organisation |
| Name of organisation |  |
| Address |  |
| Telephone/fax |  |
| E-mail |  |
| Website |  |
| Contact person |  |
| Telephone/fax |  |
| E-mail |  |
| Contact details of the host organisation |
| Name of organisation |  |
| Address |  |
| Telephone/fax |  |
| E-mail |  |
| Website |  |
| Contact person |  |
| Tutor/mentor |  |
| Telephone/fax |  |
| E-mail |  |
| Contact details of the learner |
| Name |  |
| Address |  |
| Telephone/fax |  |
| E-mail |  |
| Date of birth  |  |
| Please tick |  |
| Contact details of parents or legal guardian of the learner, if applicable |
| Name  |  |
| Address |  |
| Telephone |  |
| 1. **Duration of the learning period abroad**
 |
| Start date of the training abroad  |  |
| End date of the training abroad  |  |
| Length of time abroad  |  |
| 1. **The qualification being taken by the learner - including information on the learner’s progress (knowledge, skills and competence already acquired)**
 |
| Title of the qualification being taken by the learner (please also provide the title in the language of the partnership, if appropriate) |  |
| Information on the learner‘s progress in relation to the learning pathway (Information to indicate acquired knowledge, skills, competence could be included in an annex ) |  |
| Enclosures in annex - please tick as appropriate | ☐ Europass Certificate Supplement☐ Europass CV☐ Europass Mobility☐ Europass Language Passport☐ European Skills Passport☐ (Unit[s] of) learning outcomes already acquired by the learner☐ Youthpass  |

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| 1. **Description of the learning outcomes to be achieved during mobility**
 |
| Title of unit(s)/groups of learning outcomes/parts of units to be acquired |  |
| Number of ECVET points to be acquired while abroad  | Please specify (if appropriate) |
| Learning outcomes to be achieved | Job-related skills:Language skillsComputer skills:Organisation and communication skills |
| Description of the learning activities (e.g. information on location(s) of learning, tasks to be completed and/or courses to be attended) | Location of mobility |
| 1. **Assessment and documentation**
 |
| Person(s) responsible for assessing the learner’s performance | Name:  |
| Organisation, role:  |
| Assessment of learning outcomes  | Date of assessment:  |
| Method:  |
| How and when will the assessment be recorded? |  |
| Please include | ☐ Detailed information about the assessment procedure (e.g. methods, criteria, assessment grid)☐ Template for documenting the acquired learning outcomes (such as the learner’s transcript of record or Europass Mobility)☐ Individual’s development plan when abroad☐ Other  |
| 1. **Validation and recognition**
 |
| Person (s) responsible for validating the learning outcomes achieved abroad | Name:  |
| Organisation, role: |
| How will the validation process be carried out? | Observation and final individual tasks |
| Recording of validated achievements  | Date:  |
| Method:  |
| Person(s) responsible for recognising the learning outcomes achieved abroad | Organisation, role:  |
| Name:  |
| How will the recognition be conducted? | Organisation, |
| 1. **Signatures**
 |
| **Home organisation/country** | **Host organisation/country** | **Learner** |
|  |  |  |
| Name, role | Name, role | Name |
|  |  |  |
| Place, date | Place, date | Place, date |
|  |  |  |

1. Annexes